## ADAC - SAVE AND COPY TO CD/DVD

### STEP 1: SAVE VIDEO TO C: DRIVE

- GO TO SEARCH SCREEN
- CLICK ON FLOPPY DISK ICON (ROUND BUTTON NEXT TO PRINTER ICON) BACKUP SCREEN
- CLICK AVI BACKUP, ENTER START TIME & DATE, ENTER STOP TIME & DATE (THE SYSTEM WILL LET YOU GO IN 5 MIN MAX TIME DEPENDING ON VERSION OF SOFTWARE ON MACHINE)
- CHECK CAMERA NUMBERS NEEDED TO SAVE 1-16
- SELECT MEDIA, LOCAL DRIVE, PATH CHOOSE C: DRIVE
- CLICK OK AND BACKUP PAGE WILL GO AWAY
- CLICK OK ON FIRST PAGE ALSO
- LOOK FOR SMALL VCR TAPE ICON TO APPEAR AT TOP IN SEARCH CENTER
- DOUBLE CLICK ON TAPE REEL FOR ELAPSE TIME TO SHOW; WHEN IT'S FINISHED
  THE REEL WILL DISAPPEAR

# **NOTE: IF THIS SAVED VIDEO MIGHT BE USED IN A LEGAL ACTION REPEAT THE SAME AS ABOVE EXCEPT CLICK TIME BACKUP IN PLACE OF AVI BACK UP** (SAVE BOTH FORMATS WITHIN THE SAME TIME FRAME)

### STEP 2: COPY TO CD USING ROXIO EASY CD CREATOR (MOST WINDOWS 98 & 2000 MACHINES)

- INSERT A BLANK CD (EASY CD CREATOR SELECT A PROJECT WILL APPEAR)\*
- PUT YOUR MOUSE ON MAKE A DATA CD
- 3 OPTIONS WILL SHOW, CLICK DATA CD PROJECT
- CLICK ON KDB FILE (5<sup>TH</sup> FROM THE TOP)\*\*
- CLICK ON BACKUP FILE OR AVI BACKUP (OPEN EITHER FILE UNTIL YOU FIND THE SAVED FILE THAT YOU WANT TO COPY TO CD)
- DRAG AND DROP SAVED FILE TO BE COPIED TO LOWER LEFT ADD BOX
- CLICK RECORD, START RECORDING (MULTIPLE COPIES CANE BE MADE)
- DO YOU WANT TO SAVE CD PROJECT; NAME OR CLICK NO
- YOUR VIDEO IS SAVED

\* IF SELECT A PROJECT DOES NOT APPEAR TRY FOLLOWING STEPS:

- PRESS WINDOWS KEY ON KEYBOARD, CLICK DESKTOP ICON (NEXT TO START BUTTON) CLICK ON ROXIO EASY CD CREATOR AND PROCEED
- IF LICENSE AGREMENT POPS UP ACCEPT AND REMIND YOU LATER, NEVER SHOW AGAIN AND PROCEED
- CD MAY BE BAD TRY ANOTHER

\*\* IF **KDB** FILE IS NOT PRESENT BACKUP TO C: DRIVE DID NOT OCCUR TRY REBOOTING MACHINE, C: DRIVE MAY BE FULL, OR YOUR START STOP TIMES MAY NOT BE CORRECT

#### STEP 2: COPY TO DVD USING ROXIO EASY MEDIA CREATOR 7 BASIC DVD EDITION (MOST WINDOWS XP HOME & PRO; SOME WIN 2000)

- SHORTCUT FOR ROXIO IN OBJECT DOCK UNDER SETUP TAP ON LIVE SCREEN
- SELECT COPY FILES TO DISC (UNDER DATA)
- SELECT LOCAL DISK C: UNDER SELECT SOURCE
- FIND **KDB** FILE OPEN 3 TIMES TO DIFFERENT VIDEO CLIPS
- DRAG AND DROP DESIRED VIDEO CLIPS TO BOTTOM UNDER NAME
- CLICK BURN (CLICK DETAILS IF MULTIPLE COPIES ARE NEEDED)
- PROCEED TO BURN, BURN PROGRESS WILL APPEAR
- WHEN FINISHED CLOSE (SAVE CHANGES TO UNTITLED DATA DISC PROJECT WILL
  - APPEAR, YOU CAN NAME FILE OR SIMPLY HIT NO)
- YOUR VIDEO IS SAVED